

### Leave of absence

Parents are advised not to seek approval for term time holidays as these will not be authorised. Any holidays taken during term time may be subject to a Fixed Penalty Notice and a subsequent fine being issued.

### School Website

Our school website, [www.emersonvalley.org.uk](http://www.emersonvalley.org.uk) is updated regularly and contains a wide range of information about the school including letters, details of upcoming events and a range of photographs of learning activities taking place in school.

### **Before and after school clubs**

#### Wrap around care

We have a breakfast club which operates from 7.45am in the after school club room. Children attending will be offered a range of food options for their breakfast. Our after school care club runs from 3.:25-5.45pm. Children will be offered a light snack during this session. Bookings can be made online via Parentmail.

#### Other clubs

We offer an exciting range of extra curricular clubs throughout the school year that are run by school staff and outside providers at the end of the school day. These vary each term but may include choir, football, athletics, musical theatre, parkour, netball and dance. Each club only has a limited number of spaces and not all clubs will be open to children of every year group. Details will be sent out directly to parents on a termly basis via Parentmail.



Emerson Valley School,  
Hodder Lane,  
Emerson Valley,  
Milton Keynes,  
MK4 2JR.

Telephone number: (01908) 507914  
Email: [parents@emersonvalley.org.uk](mailto:parents@emersonvalley.org.uk)



## Emerson Valley School

### Academic Year 2023-2024

#### **Our School**

Emerson Valley School is a friendly, caring and vibrant learning environment where mutual respect and high expectation produces resilient, independent learners. We aim to provide a safe and secure environment where children can be happy, creative and confident in their learning and development. We seek to celebrate every individual's talents and successes, developing pride and self-belief. We believe that the environment, experiences and expectation that we provide will allow all children to achieve their potential both academically and personally.

We want each and every child's learning journey at Emerson Valley to be successful and encourage parents to work in partnership with the school to ensure that this happens.



## Community, Pride, Aspire.

The School Day



### Travel to and from school

We offer a walking bus for children from Furzton Bridge to school every morning. This is led by two members of Emerson Valley School staff and leaves from the bridge every morning at 8:40am. Members of staff are present at the school cloakroom entrances from 8.40am every morning. Before this time children on the school premises remain the responsibility of their parents or carers. The school gates are locked at 8:55am and the register is taken promptly at 8:55am. Children arriving after this time will be marked as late. School finishes at 3:25pm. Any child not collected at this time will be put into After School Care and parents will be charged accordingly.

In the mornings and at the end of the day there is a lot of congestion at the front of the school. Parents are asked to park considerately when they drop off at the front of the school to allow their child to exit the car safely. At the end of the school day this drop off area is closed to traffic. Please be considerate to pedestrians and local residents and do not double park, park on the double yellow lines or block residents' driveways.

Children may use a bike or a scooter to travel to school with parental permission. Children need to obtain a bike/scooter pass which can be applied for through the school office. Helmets must be worn.

### Morning Break

All children have a 15 minute morning break. Children are encouraged to bring in a healthy snack to eat during this time. There is no afternoon break.

**Lunchtimes**—Our outsider provider for our hot school meals is currently Chartwells. Parents and carers are issued with an activation code as meals must be ordered online. Orders need to be made on a Tuesday, 2 weeks in advance of when the meals are required. To check you are eligible for free school meals, please visit [www.cloudforedu.org.uk/ofsm/sims/](http://www.cloudforedu.org.uk/ofsm/sims/). Alternatively please contact the School Office and they can run this check for you.

Children can also bring a packed lunch to school. Please ensure that this is in a named lunchbox. We recommend a healthy, balanced lunch and ask that you do not pack fizzy drinks, sweets or chocolate. We have children in school with nut allergies therefore we ask parents to ensure that they **do not send in any nut-related products, including peanut butter and chocolate spread.**

### **School Uniform**

There is an expectation that children wear our uniform to school. This consists of black trousers, shorts or a skirt, a school logoed or, for children in years 3, 4 and 5, burgundy sweatshirt or cardigan and a white polo shirt or shirt. Children in Year 6 wear a black or school logoed sweatshirt or cardigan. In the summer time red gingham summer dresses can be worn. All children are expected to wear sensible black shoes.

Our PE kit consists of a jade logoed t-shirt, black or navy shorts and black or navy tracksuit bottoms and sweatshirt for outdoor lessons. Indoor PE will be bare foot but children will need trainers for outdoor lessons. Jewellery should not be worn to school with the exception of stud earring and a watch. These should be removed for PE, or tape should be used to cover earrings. Uniform is supplied by Kedaph Schoolwear in Bletchley.

### **Communication**

Our aim is to work in partnership with parents and carers to ensure the best outcomes for all children, and we believe communication between home and school is at the centre of this. School staff are visible around the school in the mornings during drop off and at the end of the school day. Enquiries can also be emailed into the school office using the following email address: [parents@emersonvalley.org.uk](mailto:parents@emersonvalley.org.uk)

### Parentmail

Parents and carers are encouraged to register with Parentmail as this is our most effective method of communication. Parents and carers can then receive texts and emails informing them about events at school. This method of communication can also be used by parents and carers to communicate with the school to advise of a child's absence. Throughout the year, Parents' Consultation appointments will be organised through Parentmail, and payment for clubs will also be made via this system. Our weekly newsletter, Inform, will be emailed to parents on a Friday via Parentmail.

### Absence from school

Parents are expected to ensure that their child attends school every day that the school is open. Parents are asked to inform the school office either by telephone, Parentmail or email before 8.55am to advise the school if their child will not be attending school that day and the reason why. This needs to happen on every day of the absence. Please see our attendance policy on the school website for more details about this.